



### SEVEN DAY QUOTATION

*"Madibeng, the Prosperous Platinum  
and Green Tourism City"*



**"ZERO TOLERANCE TOWARDS FRAUD AND CORRUPTION"**  
Anti-Corruption Hotline:

**0800 555 774**

*"Madibeng, the Prosperous Platinum  
and Green Tourism City"*



#### YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE MADIBENG LOCAL MUNICIPALITY

BID NUMBER:	<b>RFQ 01/08/2024/25</b>	CLOSING DATE:	<b>30/08/2024</b>	CLOSING TIME:	<b>10H00</b>
DESCRIPTION	<b>QUOTATION FROM SERVICE PROVIDER FOR ONCE OFF REPAIR &amp; VERIFICATION OF 2 X WEIGHBRIDGES INCLUDING SUPPLY AND INSTALLATION OF WEIGHBRIDGE SOFTWARE INCLUDING ASSOCIATED EQUIPMENT AT MADIBENG LOCAL MUNICIPALITY'S HARTBEESFONTEIN LANDFILL SITE.</b>				

#### SUPPLIER INFORMATION

NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	

CELLPHONE NUMBER	
E-MAIL ADDRESS	

## MBD1

### BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX

SITUATED AT (STREET ADDRESS)

Madibeng Local Municipality, Ground floor, Foyer			
53 Van Velden Street			
Brits			
0250			
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	Finance – SCM Manager	DEPARTMENT	Finance – SCM
CONTACT PERSON	Sphamandla Madlala	TELEPHONE NUMBER	012 318 9638
TELEPHONE NUMBER	012 318 9189	CONTACT PERSON	Lucky Motlhoki
E-MAIL ADDRESS	<a href="mailto:Sphamandla@madibeng.gov.za">Sphamandla@madibeng.gov.za</a>	E-MAIL ADDRESS	LuckyMotlhoki@madibeng.gov.za

### PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. QUOTATION SUBMISSION:</b>
1.1. QUOTATIONS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.  
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

**“ZERO TOLERANCE TOWARDS FRAUD AND CORRUPTION”**

**Anti-Corruption Hotline:**

**0800 555 774**



*Section 45(1)(d) of Municipal Supply Chain Regulations requires that the municipality must reject a bidder whose municipal rates and taxes are in arrears for more than three months. The purpose of this schedule is to obtain proof that municipal services, rates and taxes of the service provider are not in arrears for more than three months, with the relevant municipality / landlord in the municipal area where the service provider conduct his / her business.*

**SUBMISSION OF REQUIRED DOCUMENTATION**

**SERVICE PROVIDERS ARE REQUESTED TO SUBMIT THE FOLLOWING DOCUMENTATION  
[INCLUDING PARTNERS IN A JOINT VENTURE]:**

Section 45(1)(d) of Municipal Supply Chain Regulations requires that the municipality must reject a bidder whose municipal rates and taxes are in arrears for more than three months. The purpose of this schedule is to obtain proof that municipal services, rates and taxes of the service provider are not in arrears for more than three months, with the relevant municipality / landlord in the municipal area where the service provider conduct his / her business.

The following **administrative compliance** has been identified for this bid and any non-compliance thereto will lead to the bid being regarded as non-responsive and therefore will be disqualified from further evaluation:

1. Tax Compliance Letter with A Unique Pin in Terms of the Electronic Tax Compliance Status (TCS) System from SARS Has Been Submitted.
2. Company Registration Documents, Showing Equity Ownership. [E.G., Form Cm 29, Ck1 Etc.]
3. Copies of Identification Documents [Of All Shareholders];
4. Current month Full Detailed CSD (Central Supplier Database) Report Must Be Attached
5. The considered company's location will be the one on the Central Supplier Database (Preferred Address)
6. Municipal Statement of Accounts for All the Company's Director/s as stated on the CSD.
7. Municipal Statement of Accounts for the Company.
8. Lease agreement must be accompanied by the lessors (company/director/s) tax invoice/ statement of account/ municipal statement.

9. Lease agreements that are not from estate agent bodies must be commissioned by oath to prove the validity of the contract
10. All proof of residents' forms and letter of traditional authority **forms must be stamped by the municipal revenue division** confirming and stating that the address does not receive any services from the municipality.
11. All municipal account statements must be no later than three months
12. Rates and taxes that are in arrears will invalidate the quotation.

**The Following Will Also Invalidate Your Quotation:**

13. Scratching out without initializing next to the amendment made.
14. The bidder has not written over / painting out rates / the use of Tippex or any erasable ink, e.g. pencil.
15. The bid has not been properly signed by a party having the authority to do so, according to the Form D – “Authority for Signatory”
16. A resolution by a board of directors of the company authorizing the tenderer to sign the tender document on behalf of the company. No authority for signatory submitted.
17. Particulars required in respect of the bid have not been provided – non-compliance of quotation requirements and/or specifications.
18. The bidder attempts to influence or has in fact influenced the evaluation and/or awarding of the contract.
19. The service provider has not completed Form (MBD4) – “Declaration of Interest”
20. The bidder has not completed Form (MBD6.1) – “Preference points claim form”

# DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

No.	Information	Please provide detail	
3.1	Full name of bidder or his or her representative		
3.2	Identity number		
3.3	Position occupied in the company (director, trustee, hareholder <sup>2</sup>		
3.4	Company registration number		
3.5	Tax reference number		
3.6	VAT registration number		
Note	<i>(The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.)</i>		
3.7	Are you presently in the service of the state?	Yes	No
	If yes, please furnish particulars :		

3.7.1	Name of director	
3.7.2	Service of state organization	

3.8	Have you been in the service of the state for the past twelve months?  If yes, please furnish particulars :	Yes	No
3.8.1	Name of director		
3.8.2	Service of state organization		
3.9	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?  If yes, please furnish particulars :	Yes	No
3.9.1	Name of person in the service of state		
3.9.2	Relationship		
3.10	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?  If yes, please furnish particulars :	Yes	No
3.10.1	Name of person in the service of state		
3.10.2	Relationship		

3.11	Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?  If yes, please furnish particulars :	Yes	No
3.11.1	Name of director		
3.11.2	Service of state organization		
3.12	Is any spouse, child or parent of the company's director trustees, managers, principle shareholders or stakeholders in service of the state?  If yes, please furnish particulars:	Yes	No
3.12.1	Name of director		
3.12.2	Name of relative		
3.12.3	Relationship		
3.13	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?  If yes, please furnish particulars:	Yes	No
3.13.1	Name of director		
3.13.2	Related company		

Note:	<p>SCM Regulations:</p> <p>“<sup>1</sup>In the service of the state” means to be –</p> <p>(a) a member of –</p> <p>(i) any municipal council;</p> <p>(ii) any provincial legislature; or</p> <p>(iii) the national Assembly or the national Council of provinces;</p> <p>(b) a member of the board of directors of any municipal entity;</p> <p>(c) an official of any municipality or municipal entity;</p> <p>(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);</p> <p>(e) a member of the accounting authority of any national or provincial public entity; or (f) an employee of Parliament or a provincial legislature.</p> <p>“<sup>2</sup> Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.</p>
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4. **Full details of directors / trustees / members / shareholders**

Full Name	Identity Number	State Employee Number

5. I, the undersigned certify that the information furnished on this declaration form is correct.

I accept that the state may act against me should this declaration prove to be false.

<b>NAME OF REPRESENTATIVE</b>	<b>AUTHORIZED SIGNATURE (UNDERSIGNED)</b>
<b>DATE</b>	<b>CAPACITY</b>

## MBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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#### PRICE EVALUATION AND SPECIFIC GOALS (80/20)

##### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

##### 1.2 To be completed by the organ of state

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) Either the **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

##### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

##### 80/20

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- $P_s$  = Points scored for price of tender under consideration  
 $P_t$  = Price of tender under consideration  
 $P_{min}$  = Price of lowest acceptable tender

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 80/20 preference point system is applicable, corresponding points must also be indicated as such.)*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
	20	20
Race – people who are black, coloured or Indian	6	
Local Economic Development	4	
People with Disability (PwD) Ownership (20% or more)	3	
Gender Women	3	
Youth	4	
<b>TOTAL</b>	<b>20</b>	

## PRICING SCHEDULE

### PRICING INSTRUCTIONS

- a) These pricing instructions provide the tenderer with guidelines and requirements with regard to the completion of the pricing schedule. These pricing instructions also describe the criteria and assumptions which will be assumed in the contract to have been taken into account by the tenderer when developing his prices.
- b) The pricing schedule shall be read with all the documents which form part of this contract.
- c) The rates to be inserted in the pricing schedule are to be full inclusive for the work described under the specification. Such rates shall cover all costs and expenses that may be required in and for the execution of the work described, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the documents on which the tender is based, as well as overhead charges and profit.
- d) A rate is to be entered against each item in the Schedule of Fees and Disbursements. An item against which no rate is entered will be accepted as a rate of nil having been entered against such items and covered by the other prices or rates in the schedule.
- e) All rates and sums of money quoted in the pricing schedule shall be in Rands and whole cents. Fractions of a cent shall be discarded.
- f) All travelling costs, accommodation, meals and other incidental costs are to be included in the time based costs.
- g) Provisional amounts shall only be expended on the specific instruction of the Employer.
- h) All prices and rates entered in the pricing schedule must be **exclusive of Value Added Tax (VAT)**.
- i) If registered VAT is should be added at below the schedule. If not VAT registered indicate zero or “-“
- j) Only firm prices will be accepted. Non-firm prices (including prices subject to rates of exchange variations) will not be considered.
- k) In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- l) In cases of contract periods longer than 12 months and price adjustments is applicable, it will be based on CPI. If higher inflation is required indicate CPI + and number %.
- m) If the tender required firm (fixed prices) the amount indicated in Colum D will be the tender amount.
- n) If the tender amount is payable at end of contract on delivery of goods and services, Scratch out total per month with N/A or “-“
- o) If the tender amount is based on rates (Column B), the tender will be awarded to the rate and the total contract amount will only be used for evaluation purposes.

## SPECIFICATION

### 1. BACKGROUND

Madibeng Local Municipality (MLM) provides (1) landfill site for use by waste disposal service providers, private users and residents within its area of jurisdiction. The Landfill site makes use of weighbridges for data capturing and billing.

### 2. MINIMUM REQUIREMENTS

Evaluation aspect	Minimum Requirement
<b>Financial Ability</b> – previous annual turnover or any proof of financial ability ( <b>amount to be reflected</b> )	<ul style="list-style-type: none"><li>From R300 000.00</li></ul>
<b>Staffing profile</b> – Number of staff available to execute this contract.	<ul style="list-style-type: none"><li>One (1) Project Leader with NQF Level 7 in Engineering with 2 – 3 years' experience working on Weighbridges.</li><li>One (1) Software Developer with NQF Level 6 in information Technology/ Systems with 1 – 2 years' experience in software application and/ or Development</li></ul>
<b>Relevant Previous Company Experience</b> – completed projects	<ul style="list-style-type: none"><li>One (1) contactable reference where the bidder was involved in the maintenance or operation or installation of weighbridges</li></ul>

### 3. REQUIRED DOCUMENTS

#### Please note:

Bidders MUST submit the following documents with their bids:

- CV with contactable references and certified copies of qualification for the Project Leader
- CV with contactable references and certified copies of qualification for Software Developer
- Signed reference letter/s from the client confirming experience where the bidder was involved in the maintenance or operation or installation of weighbridges

**FAILURE TO ATTACH THE REQUIRED ABOVE DOCUMENTS WILL RENDER THE BID NON RESPONSIVE!**

### 4. SCOPE OF WORKS

#### 4.1 Details of MLM landfill site as follows

Landfill Site	Classification	Coordinates		Physical Address
Hartbeesfontein	G:M:B-	27° 50.95'S;	25° 41.13'E	Portion 37 (A Portion of Portion 33) of the farm Hartbeesfontein 445 JQ, District Brits.

## 4.2 Client objectives

The Madibeng Local Municipality's objectives are to call for interested bidders with competencies in weighbridge installations, weighbridge security, weighbridge maintenance and weighbridge software development for the supply and installation of weighbridge software and laptops and associated equipment at the municipality's Hartbeesfontein Landfill site.

The appointed service provider will undertake the scope of work as required in order to conform to the standards as set out by National Control Regulatory Systems (NCRS), South African National Accreditation Systems (SANAS), and South African Bureau of Standards (SABS) as well as any other accreditation systems that governs the use of weighbridges in South Africa. The service provider shall be required to familiarise themselves with the site permits/licences, the National Environmental Management Act (NEMA) of 1998 and National Environmental Management: Waste Act no 59 of 2008 to ensure that their operations do not compromise the compliance of the waste disposal sites.

The Service Provider will be expected to install and operate the software on an existing system where replacement is not required.

Furthermore, the Hartbeesfontein Landfill site operate 7 days a week, from 08:00 to 17:00 weekdays and 08:00 to 15:00 Weekends and Public holidays (In exception of Good Friday the 25th of December)

Services to be provided are:

- Supply and installation of a centralised Weighbridge Management software based on the Departmental requirements. The weighbridge management software should perform the following minimum functions:
  - Ability to capture the vehicle details, customer details and service details
  - Ability to weigh the vehicles on entry and exit
  - Ability to calculate the Tarre (difference between the two weighs and the weight of the waste disposed on site)
  - Ability to categorize the waste as per the MLM's categories
  - Ability to assign tariffs to the above categorises
  - Ability to print three (3) slips, one for the customer and two for MLM
  - Online reporting and dashboards capability
- Structural integrity report
  - Supply and Installation of associated hardware (indicators, security camera, computers etc.) at Hartbeesfontein Landfill site in accordance with Departmental requirements on completion of the project.
- Training of MLM weighbridge operators and administrators on operations of the system:
  - On-site end user training on the functionality of the system.

## 4.3 SPECIFICATIONS

### 4.3.1 Weighbridge information

LANDFILL SITE	QUANTITY	WEIGHBRIDGE DIMENSIONS	CAPACITY	TYPE OF SCALES	COMMENTS
Hartbeesfontein	2	18m x 3m	60 Ton	Steel Deck	Load cells may need replacement or repair.

### 4.3.2 Provision of Weighbridge software and hardware

The service provider shall provide, install and configure a centralised Weighbridge Management software and associated hardware including two laptops with adequate processing and storage capacity to be used by the Landfill site of MLM. The software shall be hosted on MLM's server environment and the service provider to ensure compliance with this environment, and this should be done immediately after contract award with minimal interruption to current operations.

The weighbridge software shall allow, but not limited to, the following:

- An integrated system that allows for accurate capturing and storage of various data in a manner that allows for swift analysis and billing. This may include the establishment of a server on site or at the MLM offices.
- The system should be able to connect through the MLM network services to allow for sharing and transfer of data between the landfill site and any other site as may be required by the MLM or the department.
- Live feed of weighbridge transactions that can be accessed remotely by system administrator and senior officials of the Department.
- Provision must be made to integrate or interface between the weighbridge system and other MLM systems using Web-based platforms.
- Monthly or annual subscription fee including software upgrades, enhancement and system training as may be required by the MLM should be included in the subscription fee. The number of people to be trained will not exceed 8.

## 4.4 NATIONAL STANDARDS AND QUALITY

The Weighbridge and Instrumentation should adhere to the relevant SABS standards and publications which may include, amongst others:

- SANS 302: Non-automatic, undenominated beam scales and balances subject to legal metrology control
- SANS 303: Non-automatic, non-self-indicating or semi-self-indicating, ungraduated counter scales subject to legal metrology control
- SANS 1841: Control of the quantity of contents in prepacked packages within the prescriptions of legal metrology legislation
- SANS 100099: International vocabulary of metrology - Basic and general concepts and associated terms (VIM)

- SANS 458: Tolerances permitted for the accuracy of measurements of products (including pre-packaged products) in terms of legal metrology legislation

The abovementioned South African National Standards make several references to the Specification Data requirements, provisions and variations that make these standards applicable to this contract. The Specification Data shall have precedence in the award of the contract.

### FOR EVALUATION PURPOSE (MUST BE COMPLETED)

#### Proposed Key Personnel

Provide information on key staff you intend utilising on this contract, should it be awarded to you. (In case of engineering construction project key staff is defined as staff of foreman and level above)

DESIGNATION	NAME OF	NATIONALITY	SUMMARY OF		
	(i) NOMINEE		QUALIFICATIONS	NQF Level	EXPERIENCE AND PRESENT OCCUPATION
<b>Project Leader</b> with NQF Level 7 in Engineering with 2 – 3 years' experience working on Weighbridges					
<b>Software Developer</b> With NQF level 6 in Information Technology/ Systems with 1 to 2 years' experience in software application and/ or development					

#### REQUIRED DOCUMENTS:

##### BIDDER MUST SUBMIT THE FOLLOWING DOCUMENTS WITH THE BID:

- CV with contactable references and certified copies of qualification for the Project Leader
- CV with contactable references and certified copies of qualification for Software Developer

**NB! Failure to submit the above-mentioned documents will result in disqualification.**

### FOR EVALUATION PURPOSE (MUST BE COMPLETED)

#### Previous Company Experience

Evaluation aspect	Minimum Requirements
Relevant Previous Company Experience - Completed projects	<ul style="list-style-type: none"> <li>• One (1) contactable reference where the bidder was involved in the maintenance or operation or installation of weighbridges</li> </ul>

Provide the following information on **Relevant** previous experience

**Give at least two (2) names and telephone numbers and e-mail address per reference.**

Description (of work completed)	Value (R, VAT excluded)	Start Date	Duration	Date Completed	Reference		
					Name (contact person)	Organisation	Tel no
					Email:		
					Email:		
					Email:		
					Email:		
					Email:		
					Email:		

## REQUIRED DOCUMENTS

### **Please note:**

Bidders MUST submit the following documents with their bids:

- Signed reference letter/s from the client confirming where the bidder was involved in the maintenance or operation or installation of weighbridges.

**FAILURE TO ATTACH THE REQUIRED ABOVE WILL RENDER THE BID NON RESPONSIVE!**

## **OCCUPATIONAL HEALTH AND SAFETY INFORMATION FOR BIDS**

THE CONTRACTOR SHALL/ MUST SUBMIT THE FOLLOWING TO THE MANAGER OH&S TO OBTAIN A CERTIFICATE TO OBTAIN A CERTIFICATE OF COMPLIANCE FROM OH&S MADIBENG LOCAL MUNICIPALITY BEFORE ANY WORK COMMENCE

1. Proof of registration with the Compensation Commissioner.
2. Letter of "Good Standing" with Compensation Commissioner.
3. Certified copy of first aid certificate.
4. Physical address where contract is taking place (On company letterhead).
5. Detailed description of intended work (on company letterhead).
6. List of all Personal Protective Equipment issued to employees (on company letterhead).
7. List All employees on site (on company letterhead).
8. Detailed Health and Safety Plan (on company letterhead).
9. Comprehensive Risk Assessment (Qualification and Contact details of Risk Assessor).
10. Public Liability and Commercial Insurance Certificate.
11. All related statutory appointments.
12. Certificates of relevant Training.

The above list represents the minimum content of a safety file In terms of the Construction Regulations, 2014 (the regulations) as promulgated in Government Gazette No 37307 and Regulation Gazette No 10113 of 7 February 2014.  
OHS Act 85 of 1993.

### **Evaluation criteria**

Bids will be evaluated on basis of functionality as a criterion and are adjudicated in terms of Supply Chain Management Policy and Regulations, and the following framework is provided as a guideline in this regard.

**Point will be awarded according to the following point system:**

NO	CRITERIA	Description	Points	SCORE
	<b>FUNCTIONALITY</b>			
01	SANAS accredited service provider.  (Valid annual SANAS accreditation certificates)	1 – 3 years	<b>5</b>	
		4 – 6 years	<b>7</b>	
		7 years <	<b>10</b>	
02	All work performed to conform to NCRS, SANAS and SABS	Valid Approval Certificates for completed work	<b>10</b>	

03	Financial Ability	Previous annual turnover or any proof of financial ability  (amount to be reflected)  From R300 000	<b>10</b>	
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04	Staffing Profile	One (1) Project Leader with NQF Level 7 in Engineering with 2 – 3 years' experience working on Weighbridges	10	
		One (1) Software Developer with NQF Level 6 in information Technology/ Systems with 1 – 2 years' experience in software application and/ or Development	10	
05	Relevant Previous Company Experience:  Completed projects  One (1) contactable reference where the bidder was involved in the maintenance or installation of weighbridges	1 – 3 projects	10	
		4 – 6 projects	20	
		7 – 10 projects	30	
		11 – 13 projects	40	
		14 < projects	50	
	<b>TOTAL</b>		<b>100</b>	<b>(So)</b>

Calculate the points scored for functionality according to the following criteria

$$Ps = \frac{So}{Ms} \times Ap$$

Where:

Ps= Percentage scored for functionality by bid under consideration

So= Total score of bid under consideration

Ms= Maximum possible score 2x (a) = 200

Ap= Percentage allocated for functionality (in this bid=100)

Total points score by bidder on functionality  $Ps \times 100 =$



**MBD 3.1**

**QUOTATION PRICE PURCHASES**

**Note: ONLY FIRM PRICES WILL BE ACCEPTED, NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**Name of Bidder:..... Bid Number: RFQ 01/08/2024/25**

**Closing Date: 30/08/2024**

**Closing Time: 10h00**

**QUOTATION FROM SERVICE PROVIDER FOR ONCE OFF REPAIR & VERIFICATION OF 2 X WEIGHBRIDGES INCLUDING SUPPLY AND INSTALLATION OF WEIGHBRIDGE SOFTWARE INCLUDING ASSOCIATED EQUIPMENT AT MADIBENG LOCAL MUNICIPALITY'S HARTBEEFONTEIN LANDFILL SITE.**

**SCHEDULE OF PRICES**

The activity schedules must be completed in full and all expected costs must be reflected including all expenses and disbursements (printing, travelling, etc.)

ITEM NO	DESCRIPTION	UNIT OF MEASURE	UNIT PRICE (EXCL VAT)	ESTIMATED QUANTITY	TOTAL PRICE (EXCL VAT)
1.	Supply and Installation of Weighbridge Software (Include cost of making existing system compatible with the software) – once off	Sum	R	1	R
2.	Supply and programming of Weighbridge Laptops	Sum	R	2	R
3.	Supply and installation of Analog 20 Ton load cells including its bearings and cabling (Ball and Cup type)	Sum	R	20	R
4.	Weighbridge associated equipment	Sum	R	1	R
	<b>TOTAL (Excl. VAT)</b>				
	<b>VAT@15%</b>				
	<b>GRAND TOTAL (INCL VAT)</b>				

Full delivery on this item is expected

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID

Does the offer comply with the specification(s)? \*YES/NO

Period required for delivery .....  
Delivery: Firm/ Not Firm

Delivery basis (all delivery costs included in the bid price) Yes/No

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

- **QUANTITIES INDICATED ABOVE ARE FOR EVALUATION PURPOSES ONLY**
- **TECHNICAL PERSON ENQUIRY OF VISITATION TO THE WEIGHBRIDGE TO BE COMMUNICATED TO MR LUCKY MOTLOKI BETWEEN 08:00 to 16:00.**

**“ZERO TOLERANCE TOWARDS FRAUD AND CORRUPTION”**

**Anti-Corruption Hotline:**

**0800 555 774**



**END OF QUOTATION DOCUMENT**